



To: Real Estate Department Partners

Notice: **RED-11-26**

From: Real Estate Department- Compliance and Asset Management

Date: November 21, 2011

Re: **Mandatory TIC and Questionnaire for HOME/CDBG/CDBG-D**

Effective March 1, 2012, all HOME, CDBG, and CDBG-D projects (regardless of project type) will be required to use the following mandatory forms for purposes of income certification:

HOME/CDBG/CDBG-D Tenant Income Certification: This form is available as Exhibit C in the Chapter 8 Exhibits of the *SIP Award Implementation Manual*. Note: certain items on Page 2 only apply to rental projects. These areas are clearly marked on the form.

Income Certification Questionnaire for HOME/CDBG/CDBG-D Programs: This form is available as Exhibit D in the Chapter 8 Exhibits of the *SIP Award Implementation Manual*.

All forms and manuals referenced above can be found on IHCD's [Compliance and Asset Management webpage](http://ihcda.in.gov).

***EXCEPTION:** Projects with both tax credit and HOME/CDBG/CDBG-D funding will continue to use the mandatory tax credit TIC and Questionnaire (Forms 22 and 23 in Appendix D of the *Rental Housing Tax Credit Compliance Manual*.)

Questions can be directed to:

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